

Associate, Integrity

Responsibilities:

- Assist in developing and reviewing of policies and procedures related to the functions of the Integrity Unit.
- Supervise compliance to policies, procedures and other in-force regulations as well as coordinate improvements on procedures to ensure good governance.
- Plan, coordinate and execute awareness programs, conferences, training, seminars and education to enhance the practice of good values, ethics and integrity among employees.
- Monitor and analyse performance and reporting on the implementation of integrity strengthening programs.

Requirements:

- Bachelor of Law / Finance / Human Resources / Business Studies / Risk Management or equivalent.
- Possess minimum 2 years of relevant working experience in similar industry. Working experience in Risk Management / Governance / Compliance / Audit is essential.
- Strong in application analysis, troubleshooting skill and sense of urgency.
- Creative problem-solving skills
- Good interpersonal skills especially in dealing with stakeholders
- Good communications skills – written and spoken.
- Initiative, results driven and able to work independently.
- Team player with ability to multi-task.
- Able to work under pressure to meet tight deadlines.