

Head, Facilities Management

Responsibilities:

- Strategise all activities related to the initiation, implementation and operation of Facilities Management for PR1MA project development.
- Provide overall directions to lead and manage any venture into new areas related to key areas in Facilities Management.
- Lead in the development of suitable concept service and operational model, timing and implementation approach.
- Manage day-to-day operations of the department to ensure the achievement of the service standards within operating budget.
- Plan the development of strategy framework for negotiation with external parties on award of service contracts.
- Appraise and evaluate overall service delivery performance.
- Perform the role of organisational focal point for Facilities Management in managing communication between project implementers, regulatory authorities and the stakeholders.
- Plan and execute deal sourcing and deal negotiation strategies.
- Lead in the development of Standard Operating Procedures for Facilities Management services.
- Provide leadership roles which include training and development of subordinates with the latest development in the industry to ensure the team is capable of running the operations smoothly.

Requirements:

- Bachelor's Degree in Electrical/Mechanical/Civil Engineering or Property Management or equivalent.
- Possess 20 years and above of related experience in facilities management in various sectors of the property industry with involvement in managing properties and service delivery operations.
- Sound knowledge of total facilities management, service contract specifications, procurement and managing service providers.
- Excellent interpersonal skills especially in dealing with public, stakeholders, local authorities, etc.