

## Senior Associate, Internal Audit

### Responsibilities:

- Involves in the entrance meeting at the beginning of each audit assignment.
- Conducts audit fieldwork exercise.
- Maintains audit working papers.
- Communicates audit findings to Lead Auditor / Team Leader throughout the audit.
- Keeping the Lead Auditor / Team Leader informed regarding the status of audit progress.
- Presents and communicates audit findings at audit review / exit meetings.
- Maintains appropriate working relationship with auditee and other auditors.

### Requirements:

- Bachelor of Accountancy / Finance / Civil Engineering. Possess professional certification such as CIA (Certifies Internal Auditor), CCSA (Certification in Control Self-Assessment), CRMA (Certification in Risk Management Assurance), CISA (Certified Information System Auditor), CFE (Certified Fraud Examiner) are highly desirable.
- Possess minimum 5 years of relevant working experience in similar industry.
- Proficient in audit management software, data analytics and / or computer-assisted auditing techniques (CAATs) is an added advantage.
- Understands the IIA's *Standards for the Professional Practice of Internal Auditing* and agree to abide by the IIA's Code of Ethics.
- Possess knowledge of audit procedures and methods used to examine, verify and analyse business and financial operations, information, records, statements and reports and the requirements of the *ISPPIA*.
- Good interpersonal skills especially in dealing with stakeholders, authorities, etc.
- Good communications skills – written and spoken.
- Initiative, results driven and able to work independently.
- Team player with ability to multi-task.
- Able to work under pressure to meet tight deadlines.
- Possess the right mind set of getting things done and positive attitude to commit and grow with the organisation.